

# Preliminary Plat Application

City of Prattville, Planning & Development Department  
102 W. Main St.  
Prattville, AL 36067  
(334) 595-0500 / [planning@prattvilleal.gov](mailto:planning@prattvilleal.gov)



Name of Subdivision: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Surveyor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

In City Limits? Yes   
No  Current Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_ Total Acreage: \_\_\_\_\_ Total Lots: \_\_\_\_\_  
*Any rezoning or annexation requests must be accompanied by appropriate application*

Date of Predesign/Pre-application Meeting: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Is this part of a sketch plan? Yes   
No  Name and date of most recently approved sketch plan: \_\_\_\_\_

Is this design in substantial compliance with approved sketch plan? Yes   
No  N/A  \_\_\_\_\_

Describe the Location of Property to be Subdivided:  
\_\_\_\_\_  
\_\_\_\_\_

Will any waivers be requested? Yes   
No  If yes, list them here and attach documentation explaining reason for request.

Waivers:  
\_\_\_\_\_  
\_\_\_\_\_

It is strongly recommended that application be submitted well in advance of deadline, especially for new, large, or complex subdivisions. This will give staff time to point out needed corrections and offer any further suggestions.

**I have read the above statements and warrant in good faith that I understand and will comply, and that the information submitted is true and correct.**  
  
Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Please contact the Planning Department at 334-595-0500 with any questions.

## Preliminary Plat Application and Checklist

Name of Subdivision: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

All submissions (new and revised) must be accompanied by appropriate application and checklist. All items must be marked as included or "N/A" if not applicable. Explain if not applicable. **Plats must be fully compliant with the Prattville Subdivision Regulations. This checklist is provided as an aid in the process.**

- \_\_\_\_\_ Name of Subdivision
- \_\_\_\_\_ Name of Subdivider
- \_\_\_\_\_ Name of Subdivider's agent and engineer
- \_\_\_\_\_ Adjacent subdivisions
- \_\_\_\_\_ Adjacent land owners and addresses
- \_\_\_\_\_ Registered engineer's seal or certification on all engineering
- \_\_\_\_\_ Date, acreage, north point, and scale. Scale shall not be less than one inch equals one hundred feet.
- \_\_\_\_\_ A vicinity map at a size of not less than one inch equals two thousand feet to show the relationship of the subdivision to the surrounding area
- \_\_\_\_\_ Location, width, and purpose of all existing easements
- \_\_\_\_\_ Location and dimensions of land to be dedicated or reserved for parks, open space, or other public use
- \_\_\_\_\_ Lot and block numbers; dimensions of all lots
- \_\_\_\_\_ Building setback lines along all streets
- \_\_\_\_\_ Any area within or adjacent to the proposed subdivision which lies below the federally determined 100-year floodplain elevation.  
Note the current FIRM panel number and date on the plat
- \_\_\_\_\_ Location of all proposed and existing streets in or adjacent to the subdivision
- \_\_\_\_\_ Width of existing and proposed rights-of-way
- \_\_\_\_\_ All proposed street names
- \_\_\_\_\_ Topography at contour intervals of two (2) feet unless a closer contour interval is required by the city engineer
- \_\_\_\_\_ Plan and profile of all streets showing natural and finished grades
- \_\_\_\_\_ Typical cross sections of proposed streets
- \_\_\_\_\_ Curve data for the centerline of each street; Delta, T, and R
- \_\_\_\_\_ Location of all sidewalks and crosswalks
- \_\_\_\_\_ Storm drainage plan
- \_\_\_\_\_ A sanitary sewer plan
- \_\_\_\_\_ If the use of septic tanks is requested, a certification from the appropriate county health department
- \_\_\_\_\_ A water distribution plan
- \_\_\_\_\_ Approval of a preliminary plat by the Planning Commission is not approval to begin site work; permits must be issued by staff

### Additional Required Items for Submission:

- \_\_\_\_\_ Six (6) paper copies of plat
- \_\_\_\_\_ Electronic copy of plat (PDF; may be submitted via CD, USB flash drive, or emailed)
- \_\_\_\_\_ Designation of Agent form (if applicable)
- \_\_\_\_\_ Fee(s)

**I have completed the above information and warrant in good faith that it is correct and complete.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_