

Accessory Structure Permit Application

City of Prattville, Building Department
102 West Main Street
Prattville, AL 36067
334.595.0400 / building@prattvilleal.gov



Location of Subject Property: _____

Name of Applicant(s): _____ Phone: _____

Address: _____ Email: _____

Name of Owner(s): _____ Phone: _____

Address: _____ Email: _____

The applicant will be the point of contact for all communication with city staff

Complete this section if you are the contractor or will be hiring a contractor to install your accessory structure

Name of Contractor: _____ Phone: _____

Address: _____ Email: _____

Prattville Business License #: _____ Alabama General Contractor License #: _____

Current Use of Property: _____

Review the Prattville Zoning Ordinance, specifically Section 69.3 for Accessory Structures

Residential Zones

- Must be located in back or side yards at least 10 feet behind front of house
- Must be 10 ft. from house, 5 ft. from other accessory structures, and 5 ft. from property lines
- Total accessory structures on site shall not exceed 50% of the gross floor area of house
- Exterior materials shall be similar to or complement the house, with exception that one metal sided structure no larger than 200 sq. ft. may be located in rear yard
- May not be used as a dwelling unit

Nonresidential Zones

- Must follow setbacks of the primary structure
- May not be located in required landscaping
- Exterior materials shall be the same or complementary to the primary structure(s)

A site plan must be attached to this application which shows property lines, existing structures with square footages, easements, proposed accessory structure location, and dimensions.

Square footage of proposed structure: _____

Job Cost of Structure: _____
(labor & materials)

Describe the type or materials of the exterior of the structure (e.g. wood, metal, vinyl, etc):

Location of Property: _____ Applicant: _____

Site built accessory structures require the following inspections:

- Footing
- Foundation
- Framing
- Electrical (if applicable)
- Plumbing (if applicable)

Prefabricated or delivered buildings must be inspected when placed.

Inspections for any of items listed above may be obtained by calling the Prattville Building Department at 334-595-0400.

All items must be marked as included or understood:

_____ Site Plan

_____ I understand that I am responsible for being aware of and complying with any private covenants, conditions, or restrictions that apply to my property

_____ I understand that I may not use an accessory structure as a dwelling unit

_____ Fee (Paid at time of permit issuance)

I have read the above statements and warrant in good faith that I understand and will comply, and that the information submitted is true and correct.

Applicant Signature: _____ **Date:** ____ / ____ / ____

-Office Use Only-

Zoning: _____

Date Received: _____

Historic District: Yes No

Permit Number: _____

Flood Hazard Area: Yes No

Planning Approval _____ Date: _____

Building Approval: _____ Date: _____

Section 69.3. - Accessory structures.

(1) *Generally* .

- a. It is unlawful for any person to construct, repair, replace, or cause to be constructed, repaired, or replaced, an accessory structure in the city without it being permitted;
- b. No accessory structure shall be established prior to the substantial completion of the primary structure (may be permitted and constructed at the same time). No accessory structure shall be used prior to the primary structure being occupied. This shall not apply to agriculture related structures in appropriate zones;
- c. Accessory structures must be located on the same parcel as the primary structure;
- d. The property owner shall be responsible for observing any private covenants, restrictions, or homeowner association requirements which may impact accessory structures;

(2) *Residential zones (not including multi-family zones)* .

- a. Accessory structures shall be located in back or side yards at least ten feet (10') behind the front building setback or the front plane of the primary structure, whichever is greater;
- b. Accessory structures shall be located at least ten feet (10') from the primary structure and five feet (5') from other accessory structures;
- c. The cumulative area of accessory structures on a parcel shall not exceed fifty percent (50%) of the gross floor area of the primary structure;
- d. Accessory structures shall not be located closer than five feet (5') to property lines;
- e. Exterior materials or cladding shall be similar to and complement that of the primary structure. An exception to this shall be the allowance of one metal sided structure no larger than 200 square feet located in a rear yard;
- f. Accessory structures shall not be used as a dwelling unit;
- g. Residential zones with specific accessory structure requirements (e.g., R-5) for locations and setbacks shall be followed in those zones.

(3) *Nonresidential zones (including multi-family zones)* .

- a. No accessory structures shall be located in required landscape buffers;
- b. Exterior materials or cladding shall be the same as or complementary to the primary structure(s);
- c. Accessory structures shall follow the same setbacks as the primary structure.

([Ord. No. 2019-018, 9-3-2019](#))